The Opportunity

**The University of Richmond**, a top private liberal arts university, invites applications and nominations for the position of **Director and Medical Director of the Student Health Center**. This is a tremendous leadership opportunity for an accomplished, strategic, and forward-thinking physician to inspire staff and students with a strong vision, create opportunities for collaboration and innovation, and raise the profile of the Student Health Center (SHC) throughout the University. The SHC is fully accredited by the Accreditation Association for Ambulatory Health Care (AAAHC) and serves approximately 4,000 students; it is located within a beautiful new state-of-the-art **Well-Being Center**, which includes all campus health care in one location, providing easy access for students and a collaborative high-impact environment to support student learning, student well-being, and student success.

Successful candidates must demonstrate excellent clinical acumen, a passion for ensuring high quality and inclusive primary care services, and a significant and visible record of being an effective administrator and supervisor. This position requires a strong collaborative spirit and holistic perspective that facilitate excellent working relationships with Counseling and Psychological Services, Health Promotion, Disability Services, and University Recreation departments. As a key member of the Student Development Leadership Team and the Health and Well-being Team, the Director/Medical Director will be relied on to establish and foster strong partnerships to support a collaborative and holistic approach to creating a community of well-being at Richmond.
Position Summary

The Director/Medical Director assumes overall responsibility for the operations of the University of Richmond Student Health Center by providing student-focused leadership and development of a committed and cohesive medical team. The Director/Medical Director provides health care, counseling, and health education to University of Richmond students; manages UR response to emergency situations impacting public health; and works closely with Counseling and Psychological Services (CAPS) as an integrated team to provide a seamless health and well-being experience for students.

DUTIES AND RESPONSIBILITIES

Administrative (50%)

- Responsible for all aspects of operations of the SHC to maintain the daily efficient operation of services.
- Directs the development and implementation of short and long-range strategic plans for the Health Center, which are consistent with its mission and vision, and the mission and strategic priorities of the Health and Well-being Unit and the University of Richmond.
- Oversees the development and implementation of policies, procedures, and protocols consistent with accepted medical standards, federal and state regulations, AAAHC standards, and the policies of UR.
- Develops and supports processes that encourage integrated care efforts and reduce barriers to care across health and well-being programs at the University.
- Ensures medical services comply with college health standards of care, applicable regulatory and licensing requirements (all state, federal and AAAHC standards).
- Serves on the leadership team for the Health and Well-being Unit and represents SHC on University committees and projects.
- Responsible for the supervision, recruitment, and evaluation of clinical staff; determines an organizational structure to support quality care and optimal functioning.
DUTIES AND RESPONSIBILITIES (Continued)

‣ Develops and maintains intentional collaborative relationships with colleagues in the community and professional associations pertaining to collegiate health service provision.

‣ Maintains confidentiality through FERPA/HIPAA and actively supports patient rights and serves as a patient advocate.

‣ Ensures that SHC staff have appropriate credentials and certifications for the duties they perform, continuing education requirements are met to maintain such certification, and that in-service learning opportunities are provided to the staff on a regular basis. Ensures that his/her own clinical skills and medical knowledge are maintained at an appropriate level that meets accepted medical standards.

Clinical (50%)

‣ Provides direct primary care for students, appropriate to the needs of a diverse and multicultural college student population, including assessment, diagnosis, treatment, referral for consultation or specialty services, mental health and preventive health screenings, and follow-up care, while ensuring completion of patient records.

‣ Serves as lead physician and primary point of contact for parents, faculty, staff, hospitals, and outside providers, including ongoing assessment and updates to Student Health Center protocols.

‣ Provides consultation and supervision to physicians and registered nurses on challenging or risky patient issues.

‣ Leads medical-related response to individuals and/or groups during campus-wide crises and natural disasters.
Qualifications

› Degree from an accredited School of Medicine.
› Completion of residency training program in a primary care specialty.
› Board certification in a primary care specialty with current Virginia Board of Medicine licensure or the ability to obtain licensure in Virginia once hired.
› A minimum of five years of recent, relevant, and progressive clinical experience in an out-patient setting (hospital, clinic, college, or private practice) providing evidence-based, quality healthcare.
› A minimum of two years of experience providing direct supervision of clinical and administrative staff or comparable experience.
› Experience with regular use of electronic medical record systems (as super user or clinical lead)
› Expert knowledge of the health needs and developmental processes of young adults.
› Articulated passion for promoting holistic well-being and enhancing student learning.
› Exhibit solid understanding of HIPAA, and understanding of FERPA, the Clery Act, Title IX and sexual harassment federal regulations preferred, along with a strong knowledge of holistic preventive health principles.
› Excellent interpersonal and communication skills.
› Demonstrated strong organizational and time-management skills with the ability to prioritize and manage multiple tasks concurrently.
› Must be a self-starter with the ability to work independently with minimal supervision and collaboratively within a team environment.
› Must possess strong problem-solving skills with the ability to solve operational issues/problems and to continually look for better ways to deliver care.
› Demonstrated leadership of a team of qualified medical providers, preferably in a higher education setting.
Located just minutes from downtown Richmond, Virginia, the University of Richmond blends the intimacy of a small college with exceptional academic, research, and cultural opportunities usually found only at large institutions. In addition, UR is committed to a diverse faculty, staff, and student body, and to modeling an inclusive campus community. This culture, coupled with strong benefits, makes the University of Richmond an employer of choice in the Richmond area. UR is a private, highly selective, liberal arts university with a welcoming spirit that prizes diversity of experience and thought.

With more than 60 undergraduate majors and an average undergraduate class size of 15 students, the University provides a collaborative learning and research environment unlike any other in higher education, offering students an extraordinary combination of the liberal arts with law, business, leadership studies, and continuing education. The University of Richmond ranks number 30 among the nation’s best liberal arts colleges by US News and World Report, one of many accolades that showcases Richmond as a premiere place to grow professionally and personally.
Application Process

The University of Richmond has partnered with Keeling & Associates in this search process. Applications should include a cover letter and resume and must be sent, preferably in PDF format, to recruiting@KeelingAssociates.com. The subject line of the email should read “UR – Director and Medical Director, Student Health Center.” Confidential inquiries and nominations should be addressed to Dr. Jan Walbert, Vice President and Senior Consultant for Executive Search, Keeling & Associates, at jwalbert@keelingassociates.com. Applications received by September 13, 2021, will receive full consideration. The process will continue until the position is filled.

At the University of Richmond, we’re creative, inclusive, and determined. We’re Spiders, and our mission is to create positive change in the UR community and beyond. Located minutes from downtown Richmond, Virginia, the University of Richmond (www.richmond.edu) blends the intimacy of a small college with exceptional academic, research, and cultural opportunities usually found only at large institutions. There’s only one place like Richmond.

UR is committed to developing a diverse faculty, staff and student body, and to modeling an inclusive campus community which values the expression of differences in ways that promote excellence in teaching, learning, personal development and institutional success. In keeping with this commitment, our academic community welcomes candidates from diverse backgrounds and candidates who support diversity. EOE