

The background image is a photograph of a large, historic stone building with a prominent clock tower, identified as Georgetown University. In the foreground, a large group of students is gathered on a green lawn, many sitting on the grass and others standing, suggesting a social event or picnic.

*GEORGETOWN*  
*UNIVERSITY*

# Executive Director of Residential Education

Executive Search Position Profile

Keeling  Associates  
Change for Learning

# The Opportunity



Georgetown University, located in the heart of Washington, D.C., is conducting a national search for a visionary and relationship-driven **Executive Director of Residential Education** to lead a comprehensive residential program serving more than 6,000 undergraduate and graduate students on both its historic Hilltop campus and the newly developed Capitol Campus in the heart of Washington, DC. This is an exciting opportunity to shape the future of campus housing and residential education at a forward looking, globally recognized institution with a rich Catholic and Jesuit heritage.

The Executive Director will play a strategic leadership role in building community across both campuses, fostering a residential experience that reflects Georgetown's commitment to inclusion, formation, and *cura personalis*—the Jesuit value of care for the whole person. The Executive Director will oversee the living and learning environments in 17 residence halls and communities, provide innovative approaches to residential curriculum, foster holistic student development, support crisis management efforts, and champion initiatives that promote belonging and mattering.

Georgetown is seeking a dynamic and thoughtful leader who is skilled at navigating complex and evolving environments. The ideal candidate will bring strong interpersonal, communication, and supervisory skills, along with the ability to provide both strategic vision and hands-on leadership to guide the Office of Residential Living into its next chapter of success.



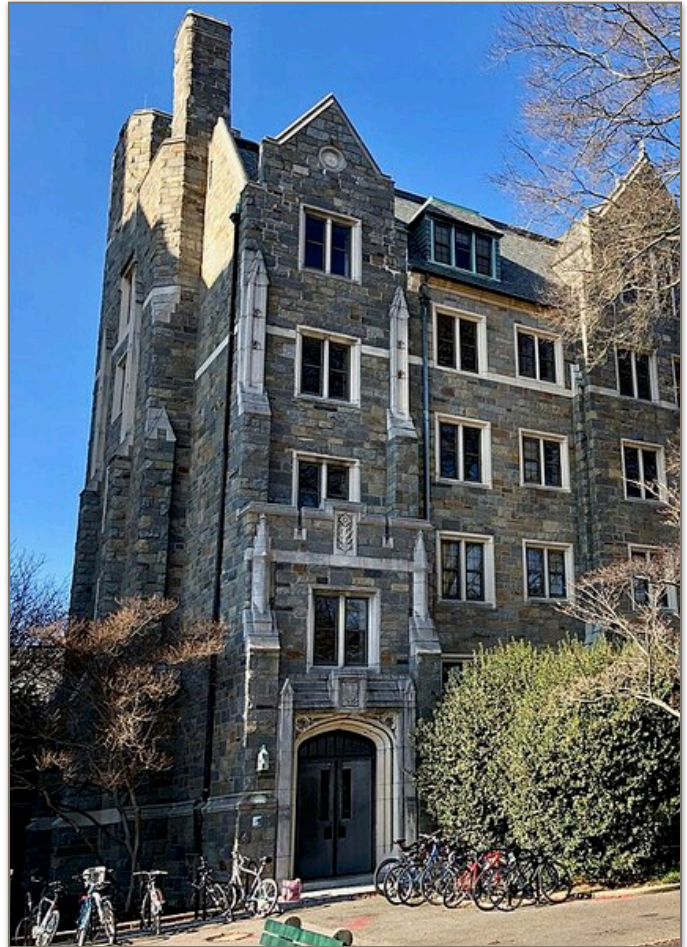
# Position Summary

University housing is a strategic priority given Georgetown's goal to house 90% of all undergraduates on campus, the Capitol Campus initiative serving undergraduate and graduate students in university housing, and the University's priorities regarding student formation, well-being, equity and inclusion, and belonging. This position has a substantial impact on the living and learning environment and the connections between the academic mission and the co-curricular experience. All undergraduate students are required to live on campus for three years; therefore, the residential environment has a unique opportunity to assist students in becoming their full authentic selves through a variety of initiatives including Living and Learning Communities, Faculty-in-Residence, and integration of both Engaged Learning and Mission/Jesuit Values. The person in this position is a key leader in the Safety Net through training professional and student staff, in addition to responding to and working with students of concern and their families.

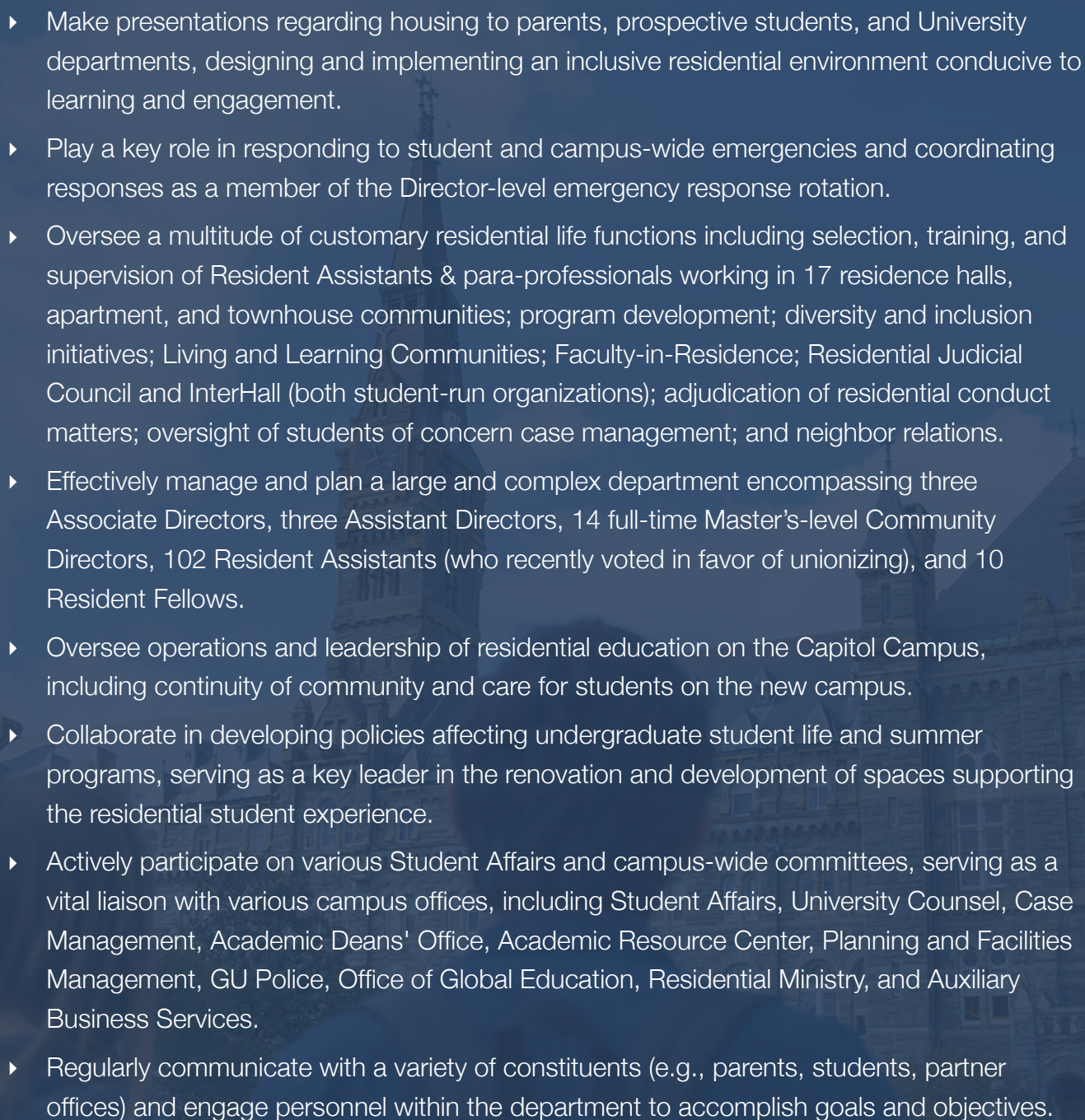


Reporting directly to the Associate Vice President and Dean of Students, the Executive Director will also:

- ▶ Direct overall operations for a large and complex residential education environment encompassing live-in and live-on residential staff for more than 6,000 academic year housing undergraduates and graduate students year-round and with annual budget oversight of more than \$2 million.
- ▶ Work with and respond to key stakeholders in organizing and managing expectations at a top ranked university in an urban and resource-constrained environment.
- ▶ Develop relationships with key campus partners and work collaboratively with the Executive Director for Business Development & Residential Operations for the overall strategic management of the Office of Residential Living, utilizing technology and assessment to support the mission.
- ▶ Contribute to and execute strategic projects that serve the longer-term vision of residential education at Georgetown, including facilitation of donor-supported initiatives, inclusive and accessible housing, and implementation of objectives and action steps in the Division of Student Affairs strategic plan.
- ▶ Contribute to enrollment stabilization strategies and initiatives.





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- ▶ Make presentations regarding housing to parents, prospective students, and University departments, designing and implementing an inclusive residential environment conducive to learning and engagement.
  - ▶ Play a key role in responding to student and campus-wide emergencies and coordinating responses as a member of the Director-level emergency response rotation.
  - ▶ Oversee a multitude of customary residential life functions including selection, training, and supervision of Resident Assistants & para-professionals working in 17 residence halls, apartment, and townhouse communities; program development; diversity and inclusion initiatives; Living and Learning Communities; Faculty-in-Residence; Residential Judicial Council and InterHall (both student-run organizations); adjudication of residential conduct matters; oversight of students of concern case management; and neighbor relations.
  - ▶ Effectively manage and plan a large and complex department encompassing three Associate Directors, three Assistant Directors, 14 full-time Master's-level Community Directors, 102 Resident Assistants (who recently voted in favor of unionizing), and 10 Resident Fellows.
  - ▶ Oversee operations and leadership of residential education on the Capitol Campus, including continuity of community and care for students on the new campus.
  - ▶ Collaborate in developing policies affecting undergraduate student life and summer programs, serving as a key leader in the renovation and development of spaces supporting the residential student experience.
  - ▶ Actively participate on various Student Affairs and campus-wide committees, serving as a vital liaison with various campus offices, including Student Affairs, University Counsel, Case Management, Academic Deans' Office, Academic Resource Center, Planning and Facilities Management, GU Police, Office of Global Education, Residential Ministry, and Auxiliary Business Services.
  - ▶ Regularly communicate with a variety of constituents (e.g., parents, students, partner offices) and engage personnel within the department to accomplish goals and objectives.

The projected salary for this position is \$150,000. Compensation is determined by a number of factors including, but not limited to, the candidate's individual qualifications, experience, education, skills, and certifications, as well as the University's business needs and external factors.

This is an on-campus position.



# Qualifications

- ▶ Master's degree in higher education or related field
- ▶ Minimum of 7-10 years of progressively responsible administrative and supervisory experience in higher education, especially student and community development, living and learning environments, counseling, and crisis response
- ▶ Demonstrated knowledge of organizational, managerial, budgetary, and financial management
- ▶ Experience leading and supervising a diverse group of professional and student employees
- ▶ Demonstrated commitment to diversity, equity, and inclusion, as supported by experience working with and supporting students and colleagues from diverse backgrounds, including students of color, LGBTQ students, first generation students, students with disabilities, and other historically underrepresented groups
- ▶ Excellent verbal, interpersonal, and written communications skills with an understanding of legal and risk management
- ▶ Experience at a Jesuit, Catholic educational setting is preferred



# How to Apply

Georgetown has partnered with Keeling & Associates, LLC, on this executive search. To apply, please send a resume and a position-specific cover letter (preferably in PDFs), to [recruiting@keelingassociates.com](mailto:recruiting@keelingassociates.com). The subject line of the email should read “Georgetown–Executive Director”. If you wish to nominate a prospective candidate or have questions regarding this role, please contact Eric Narburgh at [enarburgh@keelingassociates.com](mailto:enarburgh@keelingassociates.com). Review of applications will begin **May 16, 2025**, and will continue until the position is filled.



*If you are a qualified individual with a disability and need a reasonable accommodation for any part of the application and hiring process, please click [here](#) for more information, or contact the Office of Institutional Diversity, Equity, and Affirmative Action (IDEAA) at 202-687-4798 or [ideaa@georgetown.edu](mailto:ideaa@georgetown.edu). Contact Keeling & Associates (see above) for additional assistance with the application process.*

*Georgetown University is an Equal Opportunity/Affirmative Action Employer fully dedicated to achieving a diverse faculty and staff. All qualified applicants are encouraged to apply and will receive consideration for employment without regard to race, color, religion, national origin, age, sex (including pregnancy, gender identity and expression, and sexual orientation), disability status, protected veteran status, or any other characteristic protected by law.*

# Keeling Associates

Change for Learning

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